

**BUDGET & APPROPRIATION ORDINANCE**

**CAPITAL TOWNSHIP**

**ORDINANCE No. \_\_\_\_**

An ordinance appropriating for all town purposes for Capital Township, Sangamon County, Illinois, for the fiscal year beginning September 1, 2010 and ending August 31, 2011.

BE IT ORDAINED by the Board of Trustees of Capital Township, Sangamon County, Illinois

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Capital Township, be and the same are hereby appropriated for the town purpose of Capital Township, Sangamon County Illinois as hereinafter as specified for the fiscal year beginning September 1, 2010 and ending August 31, 2011.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds, Town Fund and General Assistance Fund

TOWN FUND - Fund #650	<u>2009-2010 Amended Budget</u>	<u>2009-2010 Actual (Unaudited)</u>	<u>2010-2011 Proposed Budget</u>	Change in Budget	
				<u>Dollar</u>	<u>%</u>
<b>BEGINNING FUND BALANCE</b>	1,253,310	1,253,310	1,350,936		0.00%
<b><u>REVENUES</u></b>					
Property Tax	656,250	651,381	640,000	(16,250)	-2.48%
Replacement Tax	220,000	199,698	200,000	(20,000)	-9.09%
Interest Income	5,000	12,265	5,000	-	0.00%
Assessors/Misc Revenue	1,000	370	1,000	-	0.00%
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<b>TOTAL REVENUES:</b>	882,250	863,714	846,000	(36,250)	-4.11%
<b>TOTAL FUNDS AVAILABLE</b>	2,135,560	2,117,024	2,196,936	(36,250)	-1.70%
<b><u>EXPENDITURES</u></b>					
Administrative Expenditures	113,151	57,709	375,958	262,807	232.26%
Treasurers/Collectors	329,648	248,217	78,662	(250,986)	-76.14%
Clerk Assessors Office	675,136	460,162	700,174	25,038	3.71%
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<b>TOTAL EXPENDITURES:</b>	1,117,935	766,088	1,154,794	36,859	3.30%
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<b>TOTAL APPROPRIATIONS:</b>	1,117,935	766,088	1,154,794	36,859	3.30%
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<b>ENDING FUND BALANCE</b>	1,017,625	1,350,936	1,042,143	(73,109)	-7.18%
<b>Use of Fund Balance</b>	235,685	(97,626)	308,794	73,109	

	<b><u>2009-2010</u></b>	<b><u>Actual</u></b>	<b><u>2010-2011</u></b>	<b>Change in Budget</b>	
	<b><u>Amended</u></b>	<b><u>(Unaudited)</u></b>	<b><u>Proposed</u></b>	<b><u>Dollar</u></b>	<b><u>%</u></b>
<b>ADMINISTRATION 650-650</b>					
<b><u>PERSONNEL</u></b>					
300 Personnel	-	-	202,331	202,331	100.00%
300.006 ElectOfcl	-	-	12,240	12,240	100.00%
310 Trustee Pay	10,080	8,700	10,080	-	0.00%
350 FICA-Empr	625	346	13,928	13,303	2128.68%
351 MEDI-EMPLR	146	81	3,257	3,111	2128.68%
352 IMRF-EMPLR	-	-	31,113	31,113	
353 WorkesComp	-	-	708	708	100.00%
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	10,851	9,127	273,658	262,807	2421.93%
<b><u>CONTRACTUAL SERVICES</u></b>					
513 Eq.Maint.	1,500	-	1,500	-	0.00%
530 Advertisin	1,300	183	1,300	-	0.00%
539 Audit	5,500	5,495	5,500	-	0.00%
546.1 Premiums	13,500	13,050	13,500	-	0.00%
547.1 Unemplymnt	4,000	3,728	4,000	-	0.00%
548 WrkersComp	-	15,767	-	-	0.00%
551 Prof.Svcs.	10,000	1,379	10,000	-	0.00%
551.001 Attornies	9,000	8,980	9,000	-	0.00%
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	44,800	48,582	44,800	-	0.00%
<b><u>COMMODITIES</u></b>					
501 Printing	2,500	-	2,500	-	0.00%
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<b><u>CAPITAL OUTLAY</u></b>					
601 New Equipm	5,000	-	5,000	-	0.00%
606.1 Cmptrizatn	50,000	-	50,000	-	0.00%
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	55,000	-	55,000	-	0.00%
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<b>TOTAL ADMINISTRATION:</b>	113,151	57,709	375,958	262,807	232.26%

	<b><u>2009-2010 Amended Budget</u></b>	<b><u>2009-2010 Actual (Unaudited)</u></b>	<b><u>2010-2011 Proposed Budget</u></b>	<b>Change in Budget</b>	
				<b><u>Dollar</u></b>	<b><u>%</u></b>
<b>COLLECTOR'S OFFICE 650-651</b>					
<b><u>PERSONNEL</u></b>					
300 Personnel	230,955	178,868	35,547	(195,408)	-84.61%
300.006 ElectOfcl	12,000	11,429	-	(12,000)	-100.00%
301 Exmpt Pers	4,500	2,108	4,500	-	0.00%
350 FICA-Empr	15,342	12,030	2,483	(12,859)	-83.82%
351 MEDI-EMPLR	3,588	2,814	581	(3,007)	-83.82%
352 IMRF-EMPLR	32,293	24,091	5,226	(27,067)	-83.82%
353 WorkesComp	770	-	125	(645)	-83.82%
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	299,448	231,340	48,462	(250,986)	-83.82%
<b><u>CONTRACTUAL SERVICES</u></b>					
513 Eq.Maint.	1,700	-	1,700	-	0.00%
520 Postage	16,000	14,628	16,000	-	0.00%
530 Advertisin	2,000	157	2,000	-	0.00%
541 Contractual Services	3,000	2,003	3,000	-	0.00%
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	22,700	16,788	22,700	(250,986)	-1105.66%
<b><u>COMMODITIES</u></b>					
501 Printing	7,000	-	7,000	-	0.00%
401 Office Sup	500	89	500	-	0.00%
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	7,500	89	7,500	-	
<b><u>CAPITAL OUTLAY</u></b>					
601 New Equipm	-	-	-	-	0.00%
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	-	-	-	-	
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<b>TOTAL COLLECTOR'S OFFICI</b>	<b>329,648</b>	<b>248,217</b>	<b>78,662</b>	<b>(501,972)</b>	<b>-152.28%</b>

	<u>2009-2010 Amended Budget</u>	<u>2009-2010 Actual (Unaudited)</u>	<u>2010-2011 Proposed Budget</u>	<u>Change in Budget</u>	
				<u>Dollar</u>	<u>%</u>
<b>CLERK - ASSESSORS OFFICE 650-652</b>					
<b><u>PERSONNEL</u></b>					
300 Personnel	434,613	310,865	454,375	19,762	4.55%
300.006 ElectOfcl	12,000	11,992	12,240	240	2.00%
301 Exmpt Pers	30,000	26,243	30,000	-	0.00%
350 FICA-Empr	29,553	21,265	30,790	1,237	4.19%
351 MEDI-EMPLR	6,912	4,974	7,201	289	4.19%
352 IMRF-EMPLR	62,204	39,934	64,808	2,604	4.19%
353 WorkesComp	10,904	-	11,810	906	8.31%
354 Health	52,800	30,838	52,800	-	0.00%
355 Dental	2,000	1,109	2,000	-	0.00%
356 Life	500	259	500	-	0.00%
357 EAP	150	124	150	-	0.00%
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	641,636	447,603	666,674	25,038	3.90%
<b><u>CONTRACTUAL SERVICES</u></b>					
509 Travel	9,000	4,412	9,000	-	0.00%
513 Eq.Maint.	1,000	-	1,000	-	0.00%
520 Postage	2,000	124	2,000	-	0.00%
541 Contractua	1,000	322	1,000	-	0.00%
551 Prof.Svcs.	6,000	2,632	6,000	-	0.00%
559 Cntingency	1,000	-	1,000	-	0.00%
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	20,000	7,490	20,000	-	0.00%
<b><u>COMMODITIES</u></b>					
401 Office Sup	3,000	855	3,000	-	0.00%
501 Printing	1,500	678	1,500	-	0.00%
508 Photograph	3,500	1,308	3,500	-	0.00%
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	8,000	2,841	8,000	-	0.00%
<b><u>CAPITAL OUTLAY</u></b>					
601 New Equipm	5,500	2,228	5,500	-	0.00%
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	5,500	2,228	5,500	-	0.00%
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<b>TOTAL CLERK - ASSESSORS OFFICE</b>	675,136	460,162	700,174	25,038	3.71%

	<u>2009-2010 Amended Budget</u>	<u>2009-2010 Actual (Unaudited)</u>	<u>2010-2011 Proposed Budget</u>	Change in Budget	
				<u>Dollar</u>	<u>%</u>
<b><u>General Assistance Fund</u></b>					
<b>BEGINNING FUND BALANCE</b>	1,234,716	1,234,716	1,239,763		
<b><u>REVENUES</u></b>					
Property Tax	1,512,242	1,497,747	1,460,000	(52,242)	-3.45%
Interest Income	15,000	1,045	5,000	(10,000)	-66.67%
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<b>TOTAL REVENUES:</b>	1,527,242	1,498,792	1,465,000	(62,242)	-4.08%
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<b>TOTAL FUNDS AVAILABLE</b>	2,761,958	2,733,508	2,704,763	(62,242)	-2.25%
<b><u>EXPENDITURES</u></b>					
Administration	454,695	320,973	495,346	40,651	8.94%
Home Relief	1,067,500	814,558	1,090,500	23,000	2.15%
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<b>TOTAL EXPENDITURES:</b>	1,522,195	1,135,531	1,585,846	63,651	4.18%
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<b>TOTAL APPROPRIATIONS:</b>	1,522,195	1,135,531	1,585,846	63,651	4.18%
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<b>ENDING BALANCE</b>	1,239,763	1,597,977	1,118,917	(125,893)	-10.15%
<b>Use of Fund Balance</b>	(5,047)	(363,261)	120,846		

GA-ADMIN 651-653		<u>2009-2010</u>	<u>2009-2010</u>	<u>2010-2011</u>	<u>Change in Budget</u>	
		<u>Amended</u>	<u>Actual</u>	<u>Proposed</u>	<u>Dollar</u>	<u>%</u>
		<u>Budget</u>	<u>(Unaudited)</u>	<u>Budget</u>		
<b><u>PERSONNEL</u></b>						
300	Personnel	257,443	199,600	288,177	30,734	11.94%
301	Exmpt Pers	6,000	2,020	6,000	-	0.00%
350	FICA-Empr	16,333	12,170	18,239	1,906	11.67%
351	MEDI-EMPLR	3,820	2,846	4,266	446	11.67%
352	IMRF-EMPLR	34,379	24,476	42,244	7,864	22.88%
353	WorkesComp	869	-	971	101	11.67%
354	Health	38,000	27,428	38,000	-	0.00%
355	Dental	1,750	1,287	1,750	-	0.00%
356	Life	350	272	350	-	0.00%
357	EAP	150	130	150	-	0.00%
547.1	Unemplymnt	1,000	-	1,000	-	0.00%
		<u>360,095</u>	<u>270,229</u>	<u>401,146</u>	<u>41,051</u>	<u>11.40%</u>
<b><u>CONTRACTUAL SERVICES</u></b>						
501	Printing	100	96	100	-	0.00%
510.002	Telephone	6,000	5,375	6,000	-	0.00%
512	Subscriptions	300	-	300	-	0.00%
513	Eq.Maint.	9,000	4,729	9,000	-	0.00%
516	Utilities	8,500	7,419	8,500	-	0.00%
519	Eq. Rental	2,000	1,628	2,000	-	0.00%
520	Postage	2,000	1,320	2,000	-	0.00%
541	Contractua	3,000	2,145	3,000	-	0.00%
541.009	Alarm Syst	1,000	862	1,000	-	0.00%
541.01	Janitorial	9,500	6,000	9,500	-	0.00%
541.013	Pest Contr	500	474	500	-	0.00%
541.014	Trash Haul	1,400	899	1,000	(400)	-28.57%
541.048	Mowing	1,000	560	1,000	-	0.00%
559	Cntingency	2,300	-	2,300	-	0.00%
		<u>46,600</u>	<u>31,507</u>	<u>46,200</u>	<u>(400)</u>	<u>-0.86%</u>
<b><u>COMMODITIES</u></b>						
401	Office Sup	8,000	4,557	8,000	-	0.00%
<b><u>CAPITAL OUTLAY</u></b>						
601	New Equipm	40,000	14,680	40,000	-	0.00%
<b>TOTAL GA-ADMIN 651-653</b>		<u>454,695</u>	<u>320,973</u>	<u>495,346</u>	<u>40,651</u>	<u>8.94%</u>

		<u>2009-2010 Amended Budget</u>	<u>2009-2010 Actual (Unaudited)</u>	<u>2010-2011 Proposed Budget</u>	Change in Budget	
					<u>Dollar</u>	<u>%</u>
<b>G A - CLIENT SERVICES 651-654</b>						
<b><u>CONTRACTUAL SERVICES</u></b>						
541.65	GA Trns As	120,000	87,123	120,000	-	0.00%
541.651	GA Rnt Ast	305,000	264,716	305,000	-	0.00%
541.652	GA Util As	245,000	217,214	245,000	-	0.00%
541.653	GA Food As	30,000	3,078	30,000	-	0.00%
541.654	GA Eyeglas	8,000	6,670	8,000	-	0.00%
541.655	GA Wrkfre	125,000	113,901	140,000	15,000	12.00%
541.663	GA Wrkfre-Workers Comp	5,500	-	5,500	-	-
541.656	GA DR. Srv	18,000	11,649	25,000	7,000	38.89%
541.657	GA DntlSrv	15,000	9,134	15,000	-	0.00%
541.658	GA Seasnl	35,000	1,814	35,000	-	0.00%
541.659	GA Emrgncy	15,000	-	15,000	-	0.00%
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		921,500	715,299	943,500	22,000	2.39%
<b><u>COMMODITIES</u></b>						
541.66	GA Scipts	136,000	95,491	136,000	-	0.00%
541.661	GA Bus Tkn	4,000	3,600	5,000	1,000	25.00%
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		140,000	99,091	141,000	1,000	0.71%
541.662	GA Misc	6,000	168	6,000	-	0.00%
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<b>TOTAL G A - CLIENT SERVICES</b>		1,067,500	814,558	1,090,500	23,000	2.15%



SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning September 1, 2010 and ending August 31, 2011 by fund shall be as follows:

General Town Fund	1,154,794
General Assistance Fund	1,585,846
<b>TOTAL APPROPRIATIONS:</b>	<b>2,740,639</b>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Two Million Seven Hundred Forty Thousand Six Hundred Thirty-nine Dollars (\$2,740,639) for the fiscal year beginning September 1, 2010 and ending August 31, 2011.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed

with the County Clerk within 30 days after adoption.

ADOPTED this 30th day of November, 2010 pursuant to a roll call vote by the  
Board of Trustees of Capital Township, Sangamon County, Illinois

**BOARD OF TRUSTEES**

**AYE**

**NAY**

**ABSENT**

Phil Chiles

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Tom Cavanagh

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Candice Trees

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Rich Berning

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Sarah Delano Pavlik

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\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Chairman