

BUDGET & APPROPRIATION ORDINANCE

CAPITAL TOWNSHIP

ORDINANCE No. ____

An ordinance appropriating for all town purposes for Capital Township, Sangamon County, Illinois, for the fiscal year beginning September 1, 2018 and ending August 31, 2019.

BE IT ORDAINED by the Board of Trustees of Capital Township, Sangamon County, Illinois

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Capital Township, be and the same are hereby appropriated for the town purpose of Capital Township, Sangamon County Illinois as hereinafter as specified for the fiscal year beginning September 1, 2018 and ending August 31, 2019.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds, Town Fund and General Assistance Fund

TOWN FUND - Fund #650

	2017-18	2017-18	2018-19	Change in Budget	
	<u>Amended Budget</u>	<u>Actual (Unaudited)</u>	<u>Proposed Budget</u>	<u>Dollar</u>	<u>%</u>
BEGINNING FUND BALANCE	720,849	720,849	757,611		0.00%
<u>REVENUES</u>					
Property Tax	700,000	700,000	700,000	-	0.00%
Replacement Tax	216,000	222,312	216,000	-	0.00%
Interest Income	2,500	10,842	2,500	-	0.00%
Assessors/Misc Revenue	100	4,450	-	(100)	-100.00%
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TOTAL REVENUES:	918,600	937,604	918,500	(100)	-0.01%
TOTAL FUNDS AVAILABLE:	1,639,449	1,658,453	1,676,111	(100)	-0.01%
<u>EXPENDITURES</u>					
Administrative Expenditures	305,613	298,899	319,409	13,796	4.51%
Treasurers/Collectors	20,000	11,678	-	(20,000)	-100.00%
Clerk Assessor's Office	602,740	590,265	701,904	99,164	16.45%
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TOTAL EXPENDITURES:	928,353	900,842	1,021,313	92,960	10.01%
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TOTAL APPROPRIATIONS:	928,353	900,842	1,021,313	92,960	10.01%
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ENDING FUND BALANCE	711,096	757,611	654,798	(93,060)	-13.09%
Use (Addition) of Fund Balance	9,753	(36,762)	102,813	93,060	

	2017-18	2017-18	2018-19	Change in Budget	
	<u>Amended Budget</u>	<u>Actual</u>	<u>Proposed Budget</u>	<u>Dollar</u>	<u>%</u>
ADMINISTRATION 650-650					
<u>PERSONNEL</u>					
300 Personnel	190,179	189,805	190,302	123	0.06%
300.006 ElectOfcl	14,063	14,061	13,784	(279)	-1.98%
310 Trustee Pay	7,200	6,270	7,200	-	0.00%
350 FICA-Empr	13,232	12,966	13,100	(132)	-1.00%
351 MEDI-EMPLR	3,094	3,032	3,064	(30)	-0.98%
352 IMRF-EMPLR	40,695	40,235	36,759	(3,936)	-9.67%
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	268,463	266,369	264,209	(4,254)	-1.58%
<u>CONTRACTUAL SERVICES</u>					
502 Meeting/Conference	1,000	245	1,000	-	0.00%
509 Travel	200	-	200	-	0.00%
530 Advertisin	500	-	500	-	0.00%
539 Audit	6,500	6,200	6,500	-	0.00%
546.1 Premiums	16,000	16,352	16,000	-	0.00%
551 Prof.Svcs.	2,000	1,483	2,000	-	0.00%
551.001 Attornies	9,000	8,250	9,000	-	0.00%
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	35,200	32,530	35,200	-	0.00%
<u>COMMODITIES</u>					
501 Printing	-	-	-	-	0.00%
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<u>CAPITAL OUTLAY</u>					
	-	-	-	-	0.00%
605 Site Improvements	1,950	-	20,000	18,050	925.64%
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	1,950	-	20,000	18,050	925.64%
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TOTAL ADMINISTRATION:	305,613	298,899	319,409	13,796	4.51%

	2017-18	2017-18	2018-19	Change in Budget	
	<u>Amended Budget</u>	<u>Actual</u> <u>(Unaudited)</u>	<u>Proposed Budget</u>	<u>Dollar</u>	<u>%</u>
COLLECTOR'S OFFICE 650-651					
<u>PERSONNEL</u>					
300 Personnel	-	-	-	-	0.00%
301 Exmpt Pers	-	-	-	-	0.00%
350 FICA-Empr	-	-	-	-	0.00%
351 MEDI-EMPLR	-	-	-	-	0.00%
352 IMRF-EMPLR	-	-	-	-	0.00%
353 WorkesComp	-	-	-	-	0.00%
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	-	-	-	-	0.00%
<u>CONTRACTUAL SERVICES</u>					
520 Postage	20,000	11,678	-	(20,000)	-100.00%
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	20,000	11,678	-	(20,000)	-100.00%
<u>COMMODITIES</u>					
401 Office Sup	-	-	-	-	0.00%
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	-	-	-	-	
<u>CAPITAL OUTLAY</u>					
601 New Equipm	-	-	-	-	100.00%
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	-	-	-	-	
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TOTAL COLLECTOR'S OFFICE	20,000	11,678	-	(20,000)	-100.00%

	2017-18	2017-18	2018-19	Change in Budget	
	<u>Amended Budget</u>	<u>Actual</u>	<u>Proposed Budget</u>	<u>Dollar</u>	<u>%</u>
CLERK - ASSESSORS OFFICE 650-652					
<u>PERSONNEL</u>					
300 Personnel	413,801	426,080	491,743	77,942	18.84%
300.006 ElectOfcl	14,063	14,066	13,784	(279)	-1.98%
301 Exmpt Pers	10,000	5,142	10,000	-	0.00%
350 FICA-Empr	26,528	27,282	31,343	4,815	18.15%
351 MEDI-EMPLR	6,204	6,380	7,985	1,781	28.71%
352 IMRF-EMPLR	84,363	85,514	91,053	6,690	7.93%
354 Health	29,674	11,846	37,457	7,783	26.23%
355 Dental	1,573	1,795	1,962	389	24.76%
356 Life	290	280	310	20	6.76%
357 EAP	144	156	167	23	15.92%
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	586,640	578,541	685,804	99,164	16.90%
<u>CONTRACTUAL SERVICES</u>					
509 Travel	6,000	4,965	6,000	-	0.00%
520 Postage	100	2	100	-	0.00%
541 Contractua	1,500	2,522	1,500	-	0.00%
551 Prof.Svcs.	3,000	2,045	3,000	-	0.00%
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	10,600	9,534	10,600	-	0.00%
<u>COMMODITIES</u>					
401 Office Sup	3,000	1,267	3,000	-	0.00%
501 Printing	1,500	300	1,500	-	0.00%
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<u>CAPITAL OUTLAY</u>					
	4,500	1,567	4,500	-	0.00%
601 New Equipm	1,000	623	1,000	-	0.00%
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	1,000	623	1,000	-	0.00%
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TOTAL CLERK - ASSESSOR'S OFFICE	602,740	590,265	701,904	99,164	16.45%

	2017-18	2017-18	2018-19	Change in Budget	
	<u>Amended Budget</u>	<u>Actual (Unaudited)</u>	<u>Proposed Budget</u>	<u>Dollar</u>	<u>%</u>
<u>General Assistance Fund</u>					
BEGINNING FUND BALANCE	1,420,400	1,420,400	1,435,588		
<u>REVENUES</u>					
Property Tax	1,350,000	1,350,000	1,350,000	-	0.00%
Grant	-	14,510	-	-	0.00%
Interest Income/Other Income	2,000	700	2,000	-	0.00%
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TOTAL REVENUES:	1,352,000	1,365,210	1,352,000	-	0.00%
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TOTAL FUNDS AVAILABLE:	2,772,400	2,785,610	2,787,588	-	0.00%
<u>EXPENDITURES</u>					
Administration	428,144	372,111	374,652	(53,492)	-12.49%
Home Relief	1,059,500	977,911	1,076,500	17,000	1.60%
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TOTAL EXPENDITURES:	1,487,644	1,350,022	1,451,152	(36,492)	-2.45%
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TOTAL APPROPRIATIONS:	1,487,644	1,350,022	1,451,152	(36,492)	-2.45%
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ENDING BALANCE	1,284,756	1,435,588	1,336,436	36,492	2.84%
Use (Addition)of Fund Balance	135,644	(15,188)	99,152		

		2017-18	2017-18	2018-19	Change in Budget	
GA-ADMIN 651-653		<u>Amended Budget</u>	<u>Actual</u> <u>(Unaudited)</u>	<u>Proposed Budget</u>	<u>Dollar</u>	<u>%</u>
<u>PERSONNEL</u>						
300	Personnel	239,862	221,399	217,182	(22,680)	-9.46%
350	FICA-Empr	14,871	12,783	13,465	(1,406)	-9.45%
351	MEDI-EMPLR	3,478	2,989	3,149	(329)	-9.46%
352	IMRF-EMPLR	47,125	39,922	39,118	(8,007)	-16.99%
354	Health	50,570	51,005	29,876	(20,694)	-40.92%
355	Dental	1,887	1,800	1,635	(252)	-13.35%
356	Life	348	305	258	(90)	-25.86%
357	EAP	173	165	139	(34)	-19.65%
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		358,314	330,368	304,822	(53,492)	-14.93%
<u>CONTRACTUAL SERVICES</u>						
501	Printing	100	-	100	-	100.00%
510.002	Telephone	10,900	9,045	10,900	-	0.00%
512	Subscriptions	300	298	300	-	0.00%
513	Eq.Maint.	6,200	5,419	6,200	-	0.00%
516	Utilities	8,500	6,771	8,500	-	0.00%
519	Eq. Rental	2,800	1,950	2,800	-	0.00%
520	Postage	1,500	1,430	1,500	-	0.00%
541	Contractua	1,500	-	1,500	-	0.00%
541.009	Alarm Syst	1,000	611	1,000	-	0.00%
541.01	Janitorial	6,500	6,000	6,500	-	0.00%
541.013	Pest Contr	750	680	750	-	0.00%
541.014	Trash Haul	500	462	500	-	0.00%
541.048	Mowing	1,200	825	1,200	-	0.00%
546.100	Premiums	4,250	4,250	4,250	-	0.00%
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		46,000	37,740	46,000	-	0.00%
<u>COMMODITIES</u>						
401	Office Sup	5,000	4,003	5,000	-	0.00%
						0.00%
<u>CAPITAL OUTLAY</u>						
601	New Equipm	18,830		18,830	-	0.00%
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TOTAL GA-ADMIN 651-653		428,144	372,111	374,652	(53,492)	-12.49%

G A - CLIENT SERVICES 651-654		2017-18	2017-18	2018-19	Change in Budget	
		<u>Amended Budget</u>	<u>Actual</u> <u>(Unaudited)</u>	<u>Proposed Budget</u>	<u>Dollar</u>	<u>%</u>
<u>CONTRACTUAL SERVICES</u>						
541.65	GA Trns As	145,000	125,878	145,000	-	0.00%
541.651	GA Rnt Ast	223,000	200,536	225,000	2,000	0.90%
541.652	GA Util As	300,000	303,294	310,000	10,000	3.33%
541.653	GA Food As	-	-	-	-	0.00%
541.654	GA Eyeglas	-	-	-	-	0.00%
541.655	GA Wrkfre	345,000	322,031	350,000	5,000	1.45%
541.657	GA DntlSrv	-	-	-	-	0.00%
541.658	GA Seasnl	1,000	154	1,000	-	0.00%
541.665	GA -Workfare Drug Court	25,000	14,068	25,000	-	0.00%
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		1,039,000	965,961	1,056,000	17,000	1.64%
<u>COMMODITIES</u>						
541.661	GA Bus Tkn	10,000	9,950	10,000	-	0.00%
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		10,000	9,950	10,000	-	0.00%
541.662	GA Misc	10,500	2,000	10,500	-	0.00%
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TOTAL G A - CLIENT SERVICES		1,059,500	977,911	1,076,500	17,000	1.60%

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning September 1, 2018 and ending August 31, 2019 by fund shall be as follows:

General Town Fund	1,021,313
General Assistance Fund	1,451,152
TOTAL APPROPRIATIONS:	2,472,466

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Two Million Four Hundred Seventy Two Thousand Four Hundred Sixty-Six Dollars (\$2,472,466) for the fiscal year beginning September 1, 2018 and ending August 31, 2019.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 13th day of November, 2018 pursuant to a roll call vote by the Board of Trustees of Capital Township, Sangamon County, Illinois

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Brad Carlson	_____	_____	_____
Lakeisha Purchase-Williams	_____	_____	_____
Rich Berning	_____	_____	_____
Allysse Aiello-Hewell	_____	_____	_____
Tom Cavanagh	_____	_____	_____
_____	_____	_____	_____
Town Clerk	Chairman		