

BUDGET & APPROPRIATION ORDINANCE

CAPITAL TOWNSHIP

ORDINANCE No. ____

An ordinance appropriating for all town purposes for Capital Township, Sangamon County, Illinois, for the fiscal year beginning September 1, 2012 and ending August 31, 2013.

BE IT ORDAINED by the Board of Trustees of Capital Township, Sangamon County, Illinois

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Capital Township, be and the same are hereby appropriated for the town purpose of Capital Township, Sangamon County Illinois as hereinafter as specified for the fiscal year beginning September 1, 2012 and ending August 31, 2013.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds, Town Fund and General Assistance Fund

TOWN FUND - Fund #650	<u>2011-2012 Amended Budget</u>	<u>2011-2012 Actual (Unaudited)</u>	<u>2012-2013 Proposed Budget</u>	Change in Budget	
				<u>Dollar</u>	<u>%</u>
BEGINNING FUND BALANCE	1,471,482	1,471,482	1,340,523		0.00%
<u>REVENUES</u>					
Property Tax	450,000	450,000	450,000	-	0.00%
Replacement Tax	230,000	237,115	200,000	(30,000)	-13.04%
Interest Income	3,500	1,725	3,500	-	0.00%
Assessors/Misc Revenue	100	-	100	-	0.00%
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TOTAL REVENUES:	683,600	688,840	653,600	(30,000)	-4.39%
TOTAL FUNDS AVAILABLE:	2,155,082	2,160,322	1,994,123	(30,000)	-1.39%
<u>EXPENDITURES</u>					
Administrative Expenditures	331,081	228,983	315,206	(15,875)	-4.80%
Treasurers/Collectors	83,931	67,808	86,052	2,121	2.53%
Clerk Assessors Office	700,419	523,008	714,785	14,366	2.05%
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TOTAL EXPENDITURES:	1,115,431	819,799	1,116,043	612	0.05%
TOTAL APPROPRIATIONS:	1,115,431	819,799	1,116,043	612	0.05%
ENDING FUND BALANCE	1,039,651	1,340,523	878,080	(30,612)	-2.94%
Use of Fund Balance	431,831	130,959	462,443	30,612	

	<u>2011-2012 Amended Budget</u>	<u>2011-2012 Actual (Unaudited)</u>	<u>2012-2013 Proposed Budget</u>	<u>Change in Budget</u>	
				<u>Dollar</u>	<u>%</u>
ADMINISTRATION 650-650					
<u>PERSONNEL</u>					
300 Personnel	199,526	149,509	200,000	474	100.00%
300.006 ElectOfcl	12,485	12,417	12,734	249	100.00%
310 Trustee Pay	10,080	7,980	10,012	(68)	-0.68%
350 FICA-Empr	13,770	10,441	11,000	(2,770)	-20.12%
351 MEDI-EMPLR	3,039	2,442	2,300	(739)	-24.32%
352 IMRF-EMPLR	32,481	25,007	26,460	(6,021)	
353 WorkesComp	1,000	556	1,000	-	100.00%
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	272,381	208,352	263,506	(8,875)	-3.26%
<u>CONTRACTUAL SERVICES</u>					
502 Meeting/Conference	1,000	290	1,000	-	0.00%
509 Travel	200	-	200	-	0.00%
530 Advertisin	1,500	66	1,500	-	0.00%
539 Audit	6,500	5,895	6,500	-	0.00%
546.1 Premiums	5,000	3,007	5,000	-	0.00%
547.1 Unemplmnt	6,000	919	1,000	(5,000)	-83.33%
548 WrkersComp	2,000	-	-	(2,000)	-100.00%
551 Prof.Svcs.	10,000	1,314	10,000	-	0.00%
551.001 Attornies	9,000	9,000	9,000	-	0.00%
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	41,200	20,491	34,200	(7,000)	-16.99%
<u>COMMODITIES</u>					
501 Printing	2,500	40	2,500	-	0.00%
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<u>CAPITAL OUTLAY</u>					
601 New Equipm	15,000	100	15,000	-	0.00%
606.1 Cmptrizatn				-	0.00%
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	15,000	100	15,000	-	0.00%
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TOTAL ADMINISTRATION:	331,081	228,983	315,206	(15,875)	-4.80%

	<u>2011-2012 Amended Budget</u>	<u>2011-2012 Actual (Unaudited)</u>	<u>2012-2013 Proposed Budget</u>	<u>Change in Budget</u>	
				<u>Dollar</u>	<u>%</u>
COLLECTOR'S OFFICE 650-651					
<u>PERSONNEL</u>					
300 Personnel	36,457	36,455	37,500	1,043	2.86%
301 Exmpt Pers	4,500	-	4,500	-	0.00%
350 FICA-Empr	2,260	2,260	2,400	140	6.19%
351 MEDI-EMPLR	529	529	600	71	13.42%
352 IMRF-EMPLR	5,585	5,578	6,452	867	15.52%
353 WorkesComp	200	120	200	-	0.00%
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	49,531	44,942	51,652	2,121	4.28%
<u>CONTRACTUAL SERVICES</u>					
520 Postage	20,000	18,456	20,000	-	0.00%
530 Advertisin	4,000	375	4,000	-	0.00%
541 Contractual Services	2,800	1,158	2,800	-	0.00%
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	26,800	19,989	26,800	-	0.00%
<u>COMMODITIES</u>					
501 Printing	7,000	2,877	3,000	(4,000)	-57.14%
401 Office Sup	600	-	600	-	0.00%
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	7,600	2,877	3,600	(4,000)	
<u>CAPITAL OUTLAY</u>					
601 New Equipm	-	-	4,000	4,000	100.00%
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	-	-	4,000	4,000	
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TOTAL COLLECTOR'S OFFICE	83,931	67,808	86,052	2,121	2.53%

	<u>2011-2012</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>Change in Budget</u>	
	<u>Amended</u>	<u>Actual</u>	<u>Proposed</u>	<u>Dollar</u>	<u>%</u>
	<u>Budget</u>	<u>(Unaudited)</u>	<u>Budget</u>		
CLERK - ASSESSORS OFFICE 650-652					
<u>PERSONNEL</u>					
300 Personnel	437,875	337,569	450,000	12,125	2.77%
300.006 ElectOfcl	12,485	12,419	12,734	249	1.99%
301 Exmpt Pers	46,000	29,839	46,000	-	0.00%
350 FICA-Empr	30,790	23,216	31,000	210	0.68%
351 MEDI-EMPLR	7,201	5,274	7,201	-	0.00%
352 IMRF-EMPLR	64,808	52,320	65,000	192	0.30%
353 WorkesComp	11,810	11,147	12,000	190	1.61%
354 Health	52,800	32,971	54,000	1,200	2.27%
355 Dental	2,000	1,198	2,200	200	10.00%
356 Life	500	206	500	-	0.00%
357 EAP	150	109	150	-	0.00%
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	666,419	506,268	680,785	14,366	2.16%
<u>CONTRACTUAL SERVICES</u>					
509 Travel	9,000	4,849	9,000	-	0.00%
513 Eq.Maint.	1,000	-	1,000	-	0.00%
520 Postage	2,000	41	2,000	-	0.00%
541 Contractua	1,500	1,288	1,500	-	0.00%
551 Prof.Svcs.	6,000	3,036	6,000	-	0.00%
559 Cntingency	1,000	-	1,000	-	0.00%
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	20,500	9,214	20,500	-	0.00%
<u>COMMODITIES</u>					
401 Office Sup	3,000	1,180	3,000	-	0.00%
501 Printing	1,500	846	1,500	-	0.00%
508 Photograph	3,500	500	3,500	-	0.00%
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	8,000	2,526	8,000	-	0.00%
<u>CAPITAL OUTLAY</u>					
601 New Equipm	5,500	5,000	5,500	-	0.00%
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	5,500	5,000	5,500	-	0.00%
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TOTAL CLERK - ASSESSORS OFFICE	700,419	523,008	714,785	14,366	2.05%

	<u>2011-2012 Amended Budget</u>	<u>2011-2012 Actual (Unaudited)</u>	<u>2012-2013 Proposed Budget</u>	Change in Budget	
				<u>Dollar</u>	<u>%</u>
<u>General Assistance Fund</u>					
BEGINNING FUND BALANCE	1,559,339	1,559,339	1,598,009		
<u>REVENUES</u>					
Property Tax	1,550,000	1,550,000	1,550,000	-	0.00%
Interest Income/Other Income	3,500	1,474	3,500	-	0.00%
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TOTAL REVENUES:	1,553,500	1,551,474	1,553,500	-	0.00%
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TOTAL FUNDS AVAILABLE:	3,112,839	3,110,813	3,151,509	-	0.00%
<u>EXPENDITURES</u>					
Administration	395,719	363,302	418,157	22,438	5.67%
Home Relief	1,227,000	1,149,503	1,324,500	97,500	7.95%
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TOTAL EXPENDITURES:	1,622,719	1,512,804	1,742,657	119,938	7.39%
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TOTAL APPROPRIATIONS:	1,622,719	1,512,804	1,742,657	119,938	7.39%
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ENDING BALANCE	1,490,120	1,598,009	1,408,852	(119,938)	-8.05%
Use of Fund Balance	69,219	(38,670)	189,157		

GA-ADMIN 651-653		<u>2011-2012</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>Change in Budget</u>	
		<u>Amended</u>	<u>Actual</u>	<u>Proposed</u>	<u>Dollar</u>	<u>%</u>
		<u>Budget</u>	<u>(Unaudited)</u>	<u>Budget</u>		
<u>PERSONNEL</u>						
300	Personnel	235,696	233,088	240,000	4,304	1.83%
301	Exmpt Pers	3,000	-	3,000	-	0.00%
350	FICA-Empr	15,023	13,835	18,500	3,477	23.14%
351	MEDI-EMPLR	4,215	3,236	4,307	92	2.18%
352	IMRF-EMPLR	36,535	33,748	51,000	14,465	39.59%
353	WorkesComp	2,000	1,350	2,000	-	0.00%
354	Health	35,000	30,826	36,000	1,000	2.86%
355	Dental	1,900	1,797	2,000	100	5.26%
356	Life	350	310	350	-	0.00%
357	EAP	250	163	250	-	0.00%
547.100	Unemployment	1,000	-	-	(1,000)	-100.00%
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		334,969	318,353	357,407	23,438	7.00%
<u>CONTRACTUAL SERVICES</u>						
501	Printing	300	139	300	-	0.00%
510.002	Telephone	6,000	5,829	6,000	-	0.00%
512	Subscriptions	300	187	300	-	0.00%
513	Eq.Maint.	5,000	4,083	5,000	-	0.00%
516	Utilities	8,500	7,320	8,500	-	0.00%
519	Eq. Rental	2,000	1,172	2,000	-	0.00%
520	Postage	2,000	1,780	2,000	-	0.00%
541	Contractua	2,900	-	2,900	-	0.00%
541.009	Alarm Syst	2,000	1,265	2,000	-	0.00%
541.01	Janitorial	6,500	6,000	6,500	-	0.00%
541.013	Pest Contr	2,500	473	2,500	-	0.00%
541.014	Trash Haul	1,500	752	1,500	-	0.00%
541.048	Mowing	2,000	880	2,000	-	0.00%
546.100	Premiums	4,250	4,250	4,250	-	0.00%
559	Cntingency				-	0.00%
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		45,750	34,130	45,750	-	0.00%
<u>COMMODITIES</u>						
401	Office Sup	6,000	5,428	6,000	-	0.00%
<u>CAPITAL OUTLAY</u>						
601	New Equipm	9,000	5,391	9,000	-	0.00%
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TOTAL GA-ADMIN 651-653		395,719	363,302	418,157	23,438	5.92%

G A - CLIENT SERVICES 651-654		<u>2011-2012</u>	<u>2011-2012</u>	<u>2012-2013</u>	Change in Budget	
		<u>Amended</u>	<u>Actual</u>	<u>Proposed</u>	<u>Dollar</u>	<u>%</u>
		<u>Budget</u>	<u>(Unaudited)</u>	<u>Budget</u>		
<u>CONTRACTUAL SERVICES</u>						
541.65	GA Trns As	146,000	140,679	146,000	-	0.00%
541.651	GA Rnt Ast	340,000	328,547	340,000	-	0.00%
541.652	GA Util As	321,000	308,740	321,000	-	0.00%
541.653	GA Food As	5,000	3,032	5,000	-	0.00%
541.654	GA Eyeglas	19,000	15,412	19,000	-	0.00%
541.655	GA Wrkfre	160,000	147,509	160,000	-	0.00%
541.656	GA DR. Srv	18,000	16,107	18,000	-	0.00%
541.657	GA DntISrv	21,000	20,315	21,000	-	0.00%
541.658	GA Seasnl	15,000	2,024	15,000	-	0.00%
541.659	GA Emrgncy	15,000	12,500	62,500	47,500	316.67%
541.664	GA-Senioir Services	-	-	50,000	50,000	0.00%
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		1,060,000	994,865	1,157,500	97,500	9.20%
<u>COMMODITIES</u>						
541.66	GA Scipts	160,000	149,138	160,000	-	0.00%
541.661	GA Bus Tkn	6,000	5,500	6,000	-	0.00%
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		166,000	154,638	166,000	-	0.00%
541.662	GA Misc	1,000		1,000	-	0.00%
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TOTAL G A - CLIENT SERVICES		1,227,000	1,149,503	1,324,500	97,500	7.95%

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning September 1, 2012 and ending August 31, 2013 by fund shall be as follows:

General Town Fund	1,116,043
General Assistance Fund	1,742,657
TOTAL APPROPRIATIONS:	2,858,701

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Two Million Eight Hundred Fifty Eight Thousand Seven Hundred One Dollars (\$2,758,701) for the fiscal year beginning September 1, 2012 and ending August 31, 2013.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed

ADOPTED this 13th day of November, 2012 pursuant to a roll call vote by the
Board of Trustees of Capital Township, Sangamon County, Illinois

BOARD OF TRUSTEES

AYE

NAY

ABSENT

Phil Chiles

Tom Cavanagh

Candice Trees

Rich Berning

Sarah Delano Pavlik

Town Clerk

Chairman