

BUDGET & APPROPRIATION ORDINANCE

CAPITAL TOWNSHIP

ORDINANCE No. ____

An ordinance appropriating for all town purposes for Capital Township, Sangamon County, Illinois, for the fiscal year beginning September 1, 2013 and ending August 31, 2014.

BE IT ORDAINED by the Board of Trustees of Capital Township, Sangamon County, Illinois

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Capital Township, be and the same are hereby appropriated for the town purpose of Capital Township, Sangamon County Illinois as hereinafter as specified for the fiscal year beginning September 1, 2013 and ending August 31, 2014.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds, Town Fund and General Assistance Fund

TOWN FUND - Fund #650	2012-13	2012-13	2013-2014	Change in Budget	
	<u>Amended Budget</u>	<u>Actual</u> <u>(Unaudited)</u>	<u>Proposed Budget</u>	<u>Dollar</u>	<u>%</u>
BEGINNING FUND BALANCE	1,339,069	1,339,069	1,129,948		0.00%
<u>REVENUES</u>					
Property Tax	450,000	450,000	500,000	50,000	11.11%
Replacement Tax	200,000	243,132	240,000	40,000	20.00%
Interest Income	3,500	2,125	3,500	-	0.00%
Assessors/Misc Revenue	100	-	100	-	0.00%
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TOTAL REVENUES:	653,600	695,257	743,600	90,000	13.77%
TOTAL FUNDS AVAILABLE:	1,992,669	2,034,326	1,873,548	90,000	4.52%
<u>EXPENDITURES</u>					
Administrative Expenditures	315,206	237,647	322,901	7,695	2.44%
Treasurers/Collectors	86,052	68,081	86,000	(52)	-0.06%
Clerk Assessors Office	714,785	598,650	739,040	24,255	3.39%
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TOTAL EXPENDITURES:	1,116,043	904,378	1,147,941	31,898	2.86%
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TOTAL APPROPRIATIONS:	1,116,043	904,378	1,147,941	31,898	2.86%
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ENDING FUND BALANCE	876,626	1,129,948	725,607	58,102	6.63%
Use of Fund Balance	462,443	209,121	404,341	(58,102)	

	2012-13	2012-13	2013-2014	Change in Budget	
	<u>Amended Budget</u>	<u>Actual</u> <u>(Unaudited)</u>	<u>Proposed Budget</u>	<u>Dollar</u>	<u>%</u>
ADMINISTRATION 650-650					
<u>PERSONNEL</u>					
300 Personnel	200,000	153,604	200,000	-	100.00%
300.006 ElectOfcl	12,734	12,666	12,989	255	100.00%
310 Trustee Pay	10,012	8,500	10,012	-	0.00%
350 FICA-Empr	11,000	10,739	11,100	100	0.91%
351 MEDI-EMPLR	2,600	2,511	2,600	-	0.00%
352 IMRF-EMPLR	28,860	28,857	33,500	4,640	16.08%
353 WorkesComp	1,000	572	1,000	-	100.00%
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	266,206	217,449	271,201	4,995	1.88%
<u>CONTRACTUAL SERVICES</u>					
502 Meeting/Conference	1,000	560	1,000	-	0.00%
509 Travel	200	173	200	-	0.00%
530 Advertisin	1,500	-	1,500	-	0.00%
539 Audit	6,500	6,200	6,500	-	0.00%
546.1 Premiums	5,000	2,833	5,000	-	0.00%
547.1 Unemplmnt	1,000	-	1,000	-	0.00%
548 WrkersComp	-	-	-	-	0.00%
551 Prof.Svcs.	7,300	1,432	10,000	2,700	36.99%
551.001 Attornies	9,000	9,000	9,000	-	0.00%
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	31,500	20,198	34,200	2,700	8.57%
<u>COMMODITIES</u>					
501 Printing	2,500	-	2,500	-	0.00%
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<u>CAPITAL OUTLAY</u>					
601 New Equipm	15,000	-	15,000	-	0.00%
606.1 Cmptrizatn					
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	15,000	-	15,000	-	0.00%
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TOTAL ADMINISTRATION:	315,206	237,647	322,901	7,695	2.44%

	2012-13	2012-13	2013-2014	Change in Budget	
	<u>Amended Budget</u>	<u>Actual</u>	<u>Proposed Budget</u>	<u>Dollar</u>	<u>%</u>
COLLECTOR'S OFFICE 650-651					
<u>PERSONNEL</u>					
300 Personnel	37,500	37,441	38,400	900	2.40%
301 Exmpt Pers	4,500	-	2,500	(2,000)	-44.44%
350 FICA-Empr	2,400	2,321	2,400	-	0.00%
351 MEDI-EMPLR	600	543	600	-	0.00%
352 IMRF-EMPLR	6,452	6,437	7,500	1,048	16.24%
353 WorkesComp	200	124	200	-	0.00%
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	51,652	46,866	51,600	(52)	-0.10%
<u>CONTRACTUAL SERVICES</u>					
520 Postage	20,000	19,963	22,000	2,000	10.00%
530 Advertisin	4,000	1,252	4,000	-	0.00%
541 Contractual Services	2,800	-	800	(2,000)	-71.43%
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	26,800	21,215	26,800	-	0.00%
<u>COMMODITIES</u>					
501 Printing	3,000	-	3,000	-	0.00%
401 Office Sup	600	-	600	-	0.00%
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	3,600	-	3,600	-	-
<u>CAPITAL OUTLAY</u>					
601 New Equipm	4,000	-	4,000	-	100.00%
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	4,000	-	4,000	-	-
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TOTAL COLLECTOR'S OFFICE	86,052	68,081	86,000	(52)	-0.06%

	2012-13	2012-13	2013-2014	Change in Budget	
	<u>Amended Budget</u>	<u>Actual</u> <u>(Unaudited)</u>	<u>Proposed Budget</u>	<u>Dollar</u>	<u>%</u>
CLERK - ASSESSORS OFFICE 650-652					
<u>PERSONNEL</u>					
300 Personnel	450,000	390,341	450,000	-	0.00%
300.006 ElectOfcl	12,734	12,668	12,989	255	2.00%
301 Exmpt Pers	46,000	23,855	46,000	-	0.00%
350 FICA-Empr	31,000	25,313	31,000	-	0.00%
351 MEDI-EMPLR	7,201	5,920	7,201	-	0.00%
352 IMRF-EMPLR	65,000	66,146	86,000	21,000	32.31%
353 WorkesComp	12,000	12,137	15,000	3,000	25.00%
354 Health	54,000	43,072	54,000	-	0.00%
355 Dental	2,200	1,391	2,200	-	0.00%
356 Life	500	231	500	-	0.00%
357 EAP	150	125	150	-	0.00%
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	680,785	581,199	705,040	24,255	3.56%
<u>CONTRACTUAL SERVICES</u>					
509 Travel	9,000	5,134	9,000	-	0.00%
513 Eq.Maint.	1,000	-	1,000	-	0.00%
520 Postage	2,000	19	2,000	-	0.00%
541 Contractua	1,500	1,289	1,500	-	0.00%
551 Prof.Svcs.	6,000	5,001	6,000	-	0.00%
559 Cntingency	1,000	-	1,000	-	0.00%
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	20,500	11,443	20,500	-	0.00%
<u>COMMODITIES</u>					
401 Office Sup	3,000	1,966	3,000	-	0.00%
501 Printing	1,500	607	1,500	-	0.00%
508 Photograph	3,500	-	3,500	-	0.00%
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	8,000	2,573	8,000	-	0.00%
<u>CAPITAL OUTLAY</u>					
601 New Equipm	5,500	3,435	5,500	-	0.00%
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	5,500	3,435	5,500	-	0.00%
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TOTAL CLERK - ASSESSORS OFFICE	714,785	598,650	739,040	24,255	3.39%

	2012-13	2012-13	2013-2014	Change in Budget	
	<u>Amended Budget</u>	<u>Actual</u> <u>(Unaudited)</u>	<u>Proposed Budget</u>	<u>Dollar</u>	<u>%</u>
<u>General Assistance Fund</u>					
BEGINNING FUND BALANCE	1,560,876	1,559,339	1,573,494		
<u>REVENUES</u>					
Property Tax	1,550,000	1,550,000	1,550,000	-	0.00%
Interest Income/Other Income	3,500	1,075	2,000	(1,500)	-42.86%
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TOTAL REVENUES:	1,553,500	1,551,075	1,552,000	(1,500)	-0.10%
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TOTAL FUNDS AVAILABLE:	3,114,376	3,110,414	3,125,494	(1,500)	-0.05%
<u>EXPENDITURES</u>					
Administration	418,157	385,899	430,157	12,000	2.87%
Home Relief	1,324,500	1,151,021	1,324,500	-	0.00%
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TOTAL EXPENDITURES:	1,742,657	1,536,920	1,754,657	12,000	0.69%
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TOTAL APPROPRIATIONS:	1,742,657	1,536,920	1,754,657	12,000	0.69%
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ENDING BALANCE	1,371,719	1,573,494	1,370,837	(13,500)	-0.98%
Use of Fund Balance	189,157	(14,155)	202,657		

		2012-13	2012-13	2013-2014	Change in Budget	
GA-ADMIN 651-653		<u>Amended Budget</u>	<u>Actual</u> <u>(Unaudited)</u>	<u>Proposed Budget</u>	<u>Dollar</u>	<u>%</u>
<u>PERSONNEL</u>						
300	Personnel	240,000	236,943	245,000	5,000	2.08%
301	Exmpt Pers	3,000	2,860	3,000	-	0.00%
350	FICA-Empr	18,500	13,994	18,500	-	0.00%
351	MEDI-EMPLR	4,307	3,273	4,307	-	0.00%
352	IMRF-EMPLR	47,000	38,299	48,000	1,000	2.13%
353	WorkesComp	2,000	1,388	2,000	-	0.00%
354	Health	40,000	39,209	45,000	5,000	12.50%
355	Dental	2,000	1,856	2,000	-	0.00%
356	Life	350	310	350	-	0.00%
357	EAP	250	167	250	-	0.00%
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		357,407	338,299	368,407	11,000	3.08%
<u>CONTRACTUAL SERVICES</u>						
501	Printing	300	139	300	-	0.00%
510.002	Telephone	6,000	4,987	6,000	-	0.00%
512	Subscriptions	300	229	300	-	0.00%
513	Eq.Maint.	5,000	2,470	5,000	-	0.00%
516	Utilities	8,500	7,065	8,500	-	0.00%
519	Eq. Rental	2,000	1,078	2,000	-	0.00%
520	Postage	2,000	1,360	2,000	-	0.00%
541	Contractua	2,900	2,834	2,900	-	0.00%
541.009	Alarm Syst	2,000	432	2,000	-	0.00%
541.01	Janitorial	6,500	6,000	6,500	-	0.00%
541.013	Pest Contr	2,500	561	2,500	-	0.00%
541.014	Trash Haul	1,500	1,340	1,500	-	0.00%
541.048	Mowing	2,000	1,540	2,000	-	0.00%
546.100	Premiums	4,250	3,425	4,250	-	0.00%
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		45,750	33,460	45,750	-	0.00%
<u>COMMODITIES</u>						
401	Office Sup	6,000	6,480	7,000	1,000	16.67%
						0.00%
<u>CAPITAL OUTLAY</u>						
601	New Equipm	9,000	7,660	9,000	-	0.00%
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TOTAL GA-ADMIN 651-653		418,157	385,899	430,157	12,000	2.87%

G A - CLIENT SERVICES 651-654		2012-13	2012-13	2013-2014	Change in Budget	
		<u>Amended Budget</u>	<u>Actual</u> <u>(Unaudited)</u>	<u>Proposed Budget</u>	<u>Dollar</u>	<u>%</u>
<u>CONTRACTUAL SERVICES</u>						
541.65	GA Trns As	146,000	140,169	146,000	-	0.00%
541.651	GA Rnt Ast	340,000	312,667	340,000	-	0.00%
541.652	GA Util As	351,000	338,203	351,000	-	0.00%
541.653	GA Food As	5,000	2,376	5,000	-	0.00%
541.654	GA Eyeglas	25,000	22,389	25,000	-	0.00%
541.655	GA Wrkfre	160,000	144,776	160,000	-	0.00%
541.656	GA DR. Srv	18,000	10,549	18,000	-	0.00%
541.657	GA DntlSrv	31,000	27,997	31,000	-	0.00%
541.658	GA Seasnl	15,000	1,499	15,000	-	0.00%
541.659	GA Emrgncy	1,500	-	1,500	-	0.00%
541.664	GA-Senior Services	50,000	14	50,000	-	0.00%
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		1,142,500	1,000,639	1,142,500	-	0.00%
<u>COMMODITIES</u>						
541.66	GA Scipts	175,000	145,282	175,000	-	0.00%
541.661	GA Bus Tkn	6,000	5,000	6,000	-	0.00%
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		181,000	150,282	181,000	-	0.00%
541.662	GA Misc	1,000	100	1,000	-	0.00%
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TOTAL G A - CLIENT SERVICES		1,324,500	1,151,021	1,324,500	-	0.00%

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning September 1, 2013 and ending August 31, 2014 by fund shall be as follows:

General Town Fund	1,147,941
General Assistance Fund	1,754,657
TOTAL APPROPRIATIONS:	2,902,599

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Two Million Nine Hundred Two Thousand Five Hundred Ninety-Nine Dollars (\$2,902,599) for the fiscal year beginning September 1, 2013 and ending August 31, 2014.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed

with the County Clerk within 30 days after adoption.

ADOPTED this 29th day of November, 2013 pursuant to a roll call vote by the

Board of Trustees of Capital Township, Sangamon County, Illinois

BOARD OF TRUSTEES

AYE

NAY

ABSENT

Phil Chiles	_____	_____	_____
Tom Cavanagh	_____	_____	_____
Candice Trees	_____	_____	_____
Rich Berning	_____	_____	_____
Sarah Delano Pavlik	_____	_____	_____

Town Clerk

Chairman