

**BUDGET & APPROPRIATION ORDINANCE**

**CAPITAL TOWNSHIP**

**ORDINANCE No. \_\_\_\_**

An ordinance appropriating for all town purposes for Capital Township, Sangamon County, Illinois, for the fiscal year beginning September 1, 2014 and ending August 31, 2015.

**BE IT ORDAINED** by the Board of Trustees of Capital Township, Sangamon County, Illinois

**SECTION 1:** That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Capital Township, be and the same are hereby appropriated for the town purpose of Capital Township, Sangamon County Illinois as hereinafter as specified for the fiscal year beginning September 1, 2014 and ending August 31, 2015.

**SECTION 2:** That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds, Town Fund and General Assistance Fund

**TOWN FUND - Fund #650**

	<u>2013-14</u> <u>Amended Budget</u>	<u>2013-14</u> <u>Actual</u> <u>(Unaudited)</u>	<u>2014-2015</u> <u>Proposed</u> <u>Budget</u>	<u>Change in Budget</u>  <u>Dollar</u>	<u>%</u>
<b>BEGINNING FUND BALANCE</b>	1,339,069	1,339,069	1,115,738		0.00%
<b>REVENUES</b>					
Property Tax	500,000	500,000	500,000	-	0.00%
Replacement Tax	200,000	243,132	240,000	40,000	20.00%
Interest Income	3,500	2,125	3,500	-	0.00%
Assessors/Misc Revenue	100	-	100	-	0.00%
<b>TOTAL REVENUES:</b>	703,600	745,257	743,600	40,000	5.69%
<b>TOTAL FUNDS AVAILABLE:</b>	2,042,669	2,084,326	1,859,338	40,000	1.96%
<b>EXPENDITURES</b>					
Administrative Expenditures	322,901	244,363	323,472	571	0.18%
Treasurers/Collectors	86,000	69,222	80,204	(5,796)	-6.74%
Clerk Assessors Office	739,040	655,003	750,031	10,991	1.49%
<b>TOTAL EXPENDITURES:</b>	1,147,941	968,588	1,153,707	5,766	0.50%
<b>TOTAL APPROPRIATIONS:</b>	1,147,941	968,588	1,153,707	5,766	0.50%
<b>ENDING FUND BALANCE</b>	894,728	1,115,738	705,631	34,234	3.83%
<b>Use of Fund Balance</b>	444,341	223,331	410,107	(34,234)	

	2013-14 <u>Amended Budget</u>	2013-14 <u>Actual</u> (Unaudited)	2014-2015 <u>Proposed</u> <u>Budget</u>	Change in Budget <u>Dollar</u>	<u>%</u>
<b>ADMINISTRATION 650-650</b>					
<u>PERSONNEL</u>					
300 Personnel	200,000	157,069	200,000	-	100.00%
300.006 ElectOfcl	12,989	12,919	12,989	-	100.00%
310 Trustee Pay	10,012	8,196	9,663	(349)	-3.48%
350 FICA-Empr	11,100	10,956	11,342	242	2.18%
351 MEDI-EMPLR	2,600	2,562	3,270	670	25.77%
352 IMRF-EMPLR	33,500	33,165	33,936	436	1.30%
353 WorkesComp	1,000	583	572	(428)	100.00%
	271,201	225,450	271,772	571	0.21%
<u>CONTRACTUAL SERVICES</u>					
502 Meeting/Conference	1,000	240	1,000	-	0.00%
509 Travel	200	-	200	-	0.00%
530 Advertisin	1,500	-	1,500	-	0.00%
539 Audit	6,500	6,200	6,500	-	0.00%
546.1 Premiums	5,000	2,110	5,000	-	0.00%
547.1 Unemplmnt	1,000	-	1,000	-	0.00%
548 WrkersComp	-	-	-	-	0.00%
551 Prof.Svcs.	10,000	1,340	10,000	-	0.00%
551.001 Attornies	9,000	9,000	9,000	-	0.00%
	34,200	18,890	34,200	-	0.00%
<u>COMMODITIES</u>					
501 Printing	2,500	23	2,500	-	0.00%
	2,500	23	2,500	-	0.00%
<u>CAPITAL OUTLAY</u>					
601 New Equipm	15,000	-	15,000	-	0.00%
606.1 Cmprizatn	15,000	-	15,000	-	0.00%
	322,901	244,363	323,472	571	0.18%
<b>TOTAL ADMINISTRATION:</b>					

**COLLECTOR'S OFFICE 650-651**

PERSONNEL

	<u>2013-14 Amended Budget</u>	<u>2013-14 Actual (Unaudited)</u>	<u>2014-2015 Proposed Budget</u>	<u>Change in Budget</u>	<u>%</u>
300 Personnel	38,400	38,285	39,064	664	1.73%
301 Exmpt Pers	2,500	-	2,500	-	0.00%
350 FICA-Empr	2,400	2,373	2,422	22	0.92%
351 MEDI-EMPLR	600	555	567	(33)	-5.50%
352 IMRF-EMPLR	7,500	7,403	7,651	151	2.02%
353 WorkesComp	200	126	200	-	0.00%
	51,600	48,742	52,404	804	1.56%

CONTRACTUAL SERVICES

520 Postage	22,000	20,085	22,000	-	0.00%
530 Advertisin	4,000	395	1,500	(2,500)	-62.50%
541 Contractual Services	800	-	-	(800)	-100.00%
	26,800	20,480	23,500	(3,300)	-12.31%

COMMODITIES

501 Printing	3,000	-	2,000	(1,000)	-33.33%
401 Office Sup	600	-	300	(300)	-50.00%
	3,600	-	2,300	(1,300)	

CAPITAL OUTLAY

601 New Equipm	4,000	-	2,000	(2,000)	100.00%
	4,000	-	2,000	(2,000)	

**TOTAL COLLECTOR'S OFFICE**

	86,000	69,222	80,204	(5,796)	-6.74%
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**CLERK - ASSESSORS OFFICE 650-652**

	<u>2013-14</u> <u>Amended Budget</u>	<u>2013-14</u> <u>Actual</u> <u>(Unaudited)</u>	<u>2014-2015</u> <u>Proposed</u> <u>Budget</u>	<u>Change in Budget</u> <u>Dollar</u>	<u>%</u>
<b><u>PERSONNEL</u></b>					
300 Personnel	450,000	433,773	457,153	7,153	1.59%
300.006 ElectOfcl	12,989	12,921	12,989	-	0.00%
301 Exmpt Pers	46,000	9,011	46,000	-	0.00%
350 FICA-Empr	31,000	26,907	29,149	(1,851)	-5.97%
351 MEDI-EMPLR	7,201	6,292	6,817	(384)	-5.33%
352 IMRF-EMPLR	86,000	83,045	92,085	6,085	7.08%
353 WorkesComp	15,000	14,115	15,000	-	0.00%
354 Health	54,000	45,688	57,375	3,375	6.25%
355 Dental	2,200	1,621	1,886	(314)	-14.27%
356 Life	500	266	310	(190)	-38.00%
357 EAP	150	143	167	17	11.00%
	<u>705,040</u>	<u>633,782</u>	<u>718,931</u>	<u>13,891</u>	<u>1.97%</u>
<b><u>CONTRACTUAL SERVICES</u></b>					
509 Travel	9,000	8,812	9,000	-	0.00%
513 Eq.Maint.	1,000	-	-	(1,000)	-100.00%
520 Postage	2,000	46	100	(1,900)	-95.00%
541 Contractua	4,500	4,229	1,500	(3,000)	-66.67%
551 Prof.Svcs.	6,000	5,949	6,000	-	0.00%
559 Cntingency	1,000	-	1,000	-	0.00%
	<u>23,500</u>	<u>19,036</u>	<u>17,600</u>	<u>(5,900)</u>	<u>-25.11%</u>
<b><u>COMMODITIES</u></b>					
401 Office Sup	3,000	1,639	3,000	-	0.00%
501 Printing	1,500	546	1,500	-	0.00%
508 Photograph	3,500	-	3,500	-	0.00%
	<u>8,000</u>	<u>2,185</u>	<u>8,000</u>	<u>-</u>	<u>0.00%</u>
<b><u>CAPITAL OUTLAY</u></b>					
601 New Equipm	2,500	-	5,500	3,000	120.00%
	<u>2,500</u>	<u>-</u>	<u>5,500</u>	<u>3,000</u>	<u>120.00%</u>
<b>TOTAL CLERK - ASSESSORS OFFICE</b>	<b>739,040</b>	<b>655,003</b>	<b>750,031</b>	<b>10,991</b>	<b>1.49%</b>

	<u>2013-14</u> <u>Amended Budget</u>	<u>2013-14</u> <u>Actual</u> <u>(Unaudited)</u>	<u>2014-2015</u> <u>Proposed</u> <u>Budget</u>	<u>Change in Budget</u> <u>Dollar</u>	<u>%</u>
<u>General Assistance Fund</u>					
<b>BEGINNING FUND BALANCE</b>	1,560,876	1,559,339	1,580,334		
<b><u>REVENUES</u></b>					
Property Tax	1,550,000	1,550,000	1,550,000	-	0.00%
Interest Income/Other Income	3,500	1,075	2,000	(1,500)	-42.86%
<b>TOTAL REVENUES:</b>	1,553,500	1,551,075	1,552,000	(1,500)	-0.10%
<b>TOTAL FUNDS AVAILABLE:</b>	3,114,376	3,110,414	3,132,334	(1,500)	-0.05%
<b><u>EXPENDITURES</u></b>					
Administration	430,157	413,810	431,445	1,288	0.30%
Home Relief	1,324,500	1,116,270	1,321,500	(3,000)	-0.23%
<b>TOTAL EXPENDITURES:</b>	1,754,657	1,530,080	1,752,945	(1,712)	-0.10%
<b>TOTAL APPROPRIATIONS:</b>	1,754,657	1,530,080	1,752,945	(1,712)	-0.10%
<b>ENDING BALANCE</b>	1,359,719	1,580,334	1,379,389	212	0.02%
<b>Use of Fund Balance</b>	201,157	(20,995)	200,945		

**GA-ADMIN 651-653**

**PERSONNEL**

	2013-14 <u>Amended Budget</u>	2013-14 <u>Actual</u> <u>(Unaudited)</u>	2014-2015 <u>Proposed</u> <u>Budget</u>	Change in Budget <u>Dollar</u>	%
300 Personnel	247,000	246,020	247,000	-	0.00%
301 Exmpt Pers	3,500	2,772	3,000	(500)	-14.29%
350 FICA-Emptr	16,000	14,162	14,918	(1,082)	-6.76%
351 MEDI-EMPLR	3,807	3,312	3,489	(318)	-8.35%
352 IMRF-EMPLR	45,000	43,447	47,128	2,128	4.73%
353 WorkesComp	1,500	1,433	1,500	-	0.00%
354 Health	51,500	51,343	54,297	2,797	5.43%
355 Dental	2,000	1,888	1,886	(114)	-5.70%
356 Life	350	310	310	(40)	-11.43%
357 EAP	250	159	167	(83)	-33.20%
	<u>370,907</u>	<u>364,846</u>	<u>373,695</u>	<u>2,788</u>	<u>0.75%</u>

**CONTRACTUAL SERVICES**

501 Printing	300	172	300	-	0.00%
510.002 Telephone	6,000	5,659	6,000	-	0.00%
512 Subscriptions	300	250	300	-	0.00%
513 Eq.Maint.	5,000	3,433	5,000	-	0.00%
516 Utilities	8,500	7,262	8,500	-	0.00%
519 Eq. Rental	2,800	2,605	2,800	-	0.00%
520 Postage	2,000	1,440	2,000	-	0.00%
541 Contractua	3,900	3,869	3,900	-	0.00%
541.009 Alarm Syst	2,000	442	2,000	-	0.00%
541.01 Janitorial	6,500	6,000	6,500	-	0.00%
541.013 Pest Contr	1,500	516	1,500	-	0.00%
541.014 Trash Haul	2,000	1,760	500	(1,500)	-75.00%
541.048 Mowing	2,200	2,000	2,200	-	0.00%
546.100 Premiums	4,250	4,250	4,250	-	0.00%
	<u>47,250</u>	<u>39,658</u>	<u>45,750</u>	<u>(1,500)</u>	<u>-3.17%</u>

**COMMODITIES**

401 Office Sup	7,000	5,456	7,000	-	0.00%
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**CAPITAL OUTLAY**

601 New Equipm	5,000	3,850	5,000	-	0.00%
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**TOTAL GA-ADMIN 651-653**

	<u>430,157</u>	<u>413,810</u>	<u>431,445</u>	<u>1,288</u>	<u>0.30%</u>
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	2013-14 <u>Amended Budget</u>	2013-14 <u>Actual</u> <u>(Unaudited)</u>	2014-2015 <u>Proposed</u> <u>Budget</u>	Change in Budget <u>Dollar</u>	<u>%</u>
<b>G A - CLIENT SERVICES 651-654</b>					
<b><u>CONTRACTUAL SERVICES</u></b>					
541.65 GA Trns As	146,000	104,000	145,000	(1,000)	-0.68%
541.651 GA Rnt Ast	340,000	299,745	320,000	(20,000)	-5.88%
541.652 GA Util As	384,000	373,109	351,000	(33,000)	-8.59%
541.653 GA Food As	5,000	4,024	5,000	-	0.00%
541.654 GA Eyeglas	25,000	14,978	5,000	(20,000)	-80.00%
541.655 GA Wrkfr	225,000	196,571	403,000	178,000	79.11%
541.656 GA DR. Srv	18,000	7,318	5,000	(13,000)	-72.22%
541.657 GA DntlSrv	31,000	12,610	5,000	(26,000)	-83.87%
541.658 GA Seasnl	15,000	2,264	10,000	(5,000)	-33.33%
541.659 GA Emrgncy	1,500	-	1,500	-	0.00%
541.664 GA-Senior Services	10,000	1,249	10,000	-	0.00%
	<u>1,200,500</u>	<u>1,015,868</u>	<u>1,260,500</u>	<u>60,000</u>	<u>5.00%</u>
<b><u>COMMODITIES</u></b>					
541.66 GA Scripts	115,000	92,722	50,000	(65,000)	-56.52%
541.661 GA Bus Tkn	8,000	7,400	10,000	2,000	25.00%
	<u>123,000</u>	<u>100,122</u>	<u>60,000</u>	<u>(63,000)</u>	<u>-51.22%</u>
541.662 GA Misc	1,000	280	1,000	-	0.00%
	<u>1,324,500</u>	<u>1,116,270</u>	<u>1,321,500</u>	<u>(3,000)</u>	<u>-0.23%</u>
<b>TOTAL G A - CLIENT SERVICES</b>					



SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning September 1, 2014 and ending August 31, 2015 by fund shall be as follows:

General Town Fund	1,153,707
General Assistance Fund	1,752,945
<b>TOTAL APPROPRIATIONS:</b>	<b>2,906,653</b>

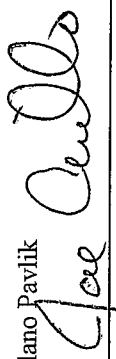

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Two Million Nine Hundred Six Thousand Six Hundred Fifty-Three Dollars (\$2,906,653) for the fiscal year beginning September 1, 2014 and ending August 31, 2015.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 27th day of October, 2014 pursuant to a roll call vote by the Board of Trustees of Capital Township, Sangamon County, Illinois

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Phil Chiles	✓	—	—
Tom Cavanagh	✓	—	—
Herman Senor	✓	—	—
Rich Berning	✓	—	—
Sarah Delano Pavlik	✓	—	—
 Town Clerk			
 Chairman			